

TRANSPERFECT LEGAL SOLUTIONS

DOCUMENT REVIEW: Meeting Your Staffing Needs in Over 100 Languages

For nearly 20 years, TLS has been the trusted provider of legal support services to clients at every Am Law 200 and Global 100 firm, as well as the legal departments at nearly every Fortune 500 company.

Why TLS?

As a global leader in legal support, TLS is uniquely positioned to furnish the world's top legal talent. Our global reach spanning five continents allows us to scale our resources to support any size project, anywhere in the world.

“TLS has conducted hundreds of projects for Weil Gotshal and consistently exceeds our expectations with respect to both accuracy and turnaround time. The broad range of legal support services they offer makes them a valued partner to our firm.”

– Weil Gotshal & Manges LLP

THE TLS SOLUTION

TransPerfect Legal Solutions (TLS) is dedicated to finding the best candidates for your legal staffing needs on a contract or permanent basis. We have successfully staffed projects in major cities around the world, including London, Tokyo, Washington, DC, New York, and San Francisco. With a global talent pool of over 140,000 experienced professionals, we can provide:

- Specialists in multiple practice areas, including investigation, litigation, IP, bankruptcy, FCPA review, second requests, and mergers and acquisitions
- Qualified candidates adept at using multiple e-discovery tools and review platforms, including:
 - Attorneys
 - Paralegals
 - Legal Assistants
 - Litigation Support Managers
 - Project Managers
 - Linguists

THE TLS SELECTION PROCESS

Our success has taught us that the selection process begins with a thorough understanding of your objectives and priorities. TLS's recruiting team will develop a comprehensive hiring profile based on your specifications. Before presenting a candidate for consideration, we will:

- Select and personally interview all candidates
- Provide in-depth credential verification on degree status and work history
- Ensure appropriate bar licensure, subject-matter expertise, and language fluency of attorneys
- Conduct three professional reference checks and secure writing samples upon client request
- Confirm eligibility by reviewing conflicts list
- Complete security and criminal background checks upon client request

CASE STUDY

When approached by a top Global 100 firm to concurrently staff bilingual professionals in Japan and the United States, TLS established an initial project workflow and provided twelve experienced reviewers. As the scope of the project evolved, TLS quickly expanded the team to over thirty on-site attorneys and linguists. Scaling up the size of the review team to meet the client's immediate needs increased document review efficiency and enabled a seamless transition of relevant data for translation.

ISO 9001:2008 and EN 15038:2006 certified

More than 60 offices worldwide

Over 100 languages



Corporate Headquarters: TransPerfect Legal Solutions | Three Park Avenue, 39th Floor | New York, NY 10016
t +1 212.689.5555 f +1 212.689.1059 | legal@transperfect.com | www.transperfectlegal.com